

YOUR RENTAL INCOME AND EXPENSE ORGANIZER

"We Find Deductions Others Miss!"

Property Address::	Type of Property:
Date Purchased and Cost (copy of Closing Statement.):	
Date First Rented:	Date Sold (if applicable):
Improvements Done Before Current Year (Description, date, cost):	

RENTAL INCOME \$	Security Deposit \$
EXPENSES	

Advertising		Office Expenses	
Appraisal Fees		Pest Control	
Association Fees		Plumbing	
Bank Service Fees		Referral Fees or Gifts	
Collection Expenses		Rent - Equipment, Furniture	
Decorating, Art, Plants		Rent - Vehicles	
Dues, Publications, Software		Repairs	
Insurance - House		Sanitation	
Insurance - MIP		Security	
Interest - Mortgage		Seminars and Workshops	
Interest - Other		Storage	
Janitorial		Supplies	
Labor - Casual Help		Taxes (not federal income tax)	
Lawn Care		Telephone and Cellular	
Legal and Professional Fees		Tools and Upkeep	
Licenses, Permits, and Other		Travel (miles)	
Maintenance and Cleaning		Travel (out of town)	
Management Fees		" " Lodging	
Materials		" " Meals	
Meals and Entertainment		Utilities	
Money You Loaned the Business		Water and Sewage	
		Web Access and Hosting	

EQUIPMENT PURCHASES	DATE	COST

IMPROVEMENTS AND RENOVATIONS	DATE	COST